

anglican Diocese of Waiapu

**MINUTES OF THE VIDEO-CONFERENCE MEETING OF STANDING COMMITTEE held at the Waiapu
Administration Centre, 2 Bower Street, Napier on Thursday,
28th May, 2015 at 10.30am**

Present

Bishop Andrew Hedge	Miss Alison Thomson
Rev'd Brian Hamilton	Mr Brian Watkins
Rev'd Paul Williamson	Mr John Binns
Rev'd Alex Czerwonka	Dr Peter Minchin
Rev'd Dr Howard Pilgrim	Ms Colleen Kaye (Registrar)
Rev'd Ron Elder	Mrs Frances White
Rev'd Jo Crosse (General Synod SC)	Mrs Belinda Barnhill (Minutes Secretary)

Apologies: Rev'd Arthur Bruce

Opening Prayer: Bishop Andrew.

SC 15.5.1 **CONFIRMATION OF THE MINUTES OF THE MEETING HELD ON THE 9TH APRIL 2015**

Resolved:

'These minutes are confirmed as a true and correct record with the following amendments.'

- **Amendment – Page 8, 'Other Reports' in the Bishop's Report**

Currently reads...

School Boards – Bishop Andrew has been appointed as a Trustee to the Hereworth Trust Board and, the Woodford House School Trust Board.

Amended to read...

School Boards – Bishop Andrew has been appointed as a Trustee to the Hereworth Board of Proprietors and, the Woodford House Trust Board.

Matters Arising from the Minutes:

- **Synod Living Wage Discussion Update**

Since the last Standing Committee meeting, a new Living Wage motion has been formally drafted and sent to the Regional Deans, ready to be discussed at each Regional Conference.

- **Gisborne Parish & DLF**

The Diocesan Registrar reported on her recent visit to the parish to meet with the Finance Advisory Committee and in the evening the Vestry of the Gisborne Parish, following on from the direction of SC in April.

The Registrar outlined the serious financial position the Parish is in, at the time of the meeting the Parish had an overdraft position with the Parish Accounting Scheme bank account of \$50,000, a loan with the DLF of up to \$35,000 and had presented a deficit budget to the Registrar for approval of \$65,000 (originally they had budgeted for the \$ 35,000 to come from operations so the budget was a deficit of \$100,000. This is an immediate liability situation of \$150,000.

The Parish has cash reserves in both the permanent and call fund that are not tagged for specific purposes of around \$500,000.

The Registrar had prepared draft forecasts for the next 5 years showing a deficit occurring every year, starting at \$50,000 escalating to over \$60,000 with the loss of income from investments over that time. The reserves the parish currently has will dwindle to nothing over that period.

The Vestry agreed to work over the next month at producing a number of scenarios to show how they think they may work themselves out of this financial situation over the next 5 years.

The other topic for discussion was the state of the buildings owned by the parish. The Parish realizes that some of their buildings are in bad repair, and in need of costly maintenance. They have been given access to the Kensway database to ascertain what may need doing to the buildings over the next 5 years and they will need to build this into their financial plan.

The Hall that is currently under repair is a project that has grown since the first 'estimate' was received for repairs. As cladding has been removed further rot has been discovered needs to be repaired. To date the accounts have totaled \$49,892.27 excl. GST, and there are more expected.

The Registrar is planning on meeting with the Vestry again to discuss their proposals in the first week in June. She will then bring the proposals back to discuss with the Bishop, and an action plan will be formed with the Vestry.

It is recommended that the approved loan from the DLF be extended to cover the extent of the work that is currently underway, and that the Registrar be kept fully informed through the process, receiving all invoices for progress payments for her approval.

Resolved:

'That the approved loan from the Diocesan Loan Fund be increased to include the additional works currently underway, and that the Registrar receives all invoices for progress payments to approve.'

NB. Reverend Ron Elder and Francis White abstained from approving the resolution given their close relationship with the parish.

SC 15.5.2

Strategic and Policy Reports

Finance Advisory Committee

- The Finance Advisory Sub-Committee has not met since the last Standing Committee meeting.
- The Parish Financial Health Sheet was provided, to Standing Committee to review and for ongoing monitoring purposes.
- Appreciation was extended to the Finance Manager and the Parish Accountant or their recent visit to various BOP parishes to talk about finances and administrative issues.

Finance –Waiapu Board of Diocesan Trustees.(WBDT)

- Legal Opinion has been obtained by the Waiapu Board of Diocesan Trustees from Minter Ellison Rudd Watts regarding compliance with Securities and financial markets legislation. – the recommendation from this opinion was that the WBDT apply for specific exemption for the Financial Markets Authority FMA.
- The practical application for the WBDT funds in the interim until they find out the result of the exemption application is that no investor will be able to add to their funds invested, they will only be able to withdraw from funds.
- This change will occur from 1 June 2015.

Standing Committee Acknowledged receipt of this information.

SC 15.5. 3 **Diocesan Committees**

The committees listed below are either not meeting currently, or need reforming or current membership to be reviewed:-

- Diocesan Ministry Committee
- Diocesan Property Committee
- Diocesan Canon Review Committee
- Diocesan Communications Committee

Bishop Andrew reported that, in the absence of a Ministry Educator, he and the Regional Deans have successfully addressed much of the work usually covered by the Diocesan Ministry Committee. Once a Ministry Educator is appointed and is familiarized with the role, suitable members will be appointed to the Diocesan Ministry Committee, thus relieving the Bishop and Regional Deans of the additional DMC tasks.

No progress has been made on the three remaining committees due to higher priorities at this time.

SC 15.5.4 **Other Reports**

- **Bishop's Report**
Bishop presented his report verbally.

Omokoroa Co-operating Community Church

The Reverend Don Moses has been appointed as the new minister and will be installed on the 20th August.

Woodford House

Julie Peterson, is the newly appointed Principal at Woodford House.

Anzac Commemorations at Tolaga Bay

Bishop Andrew and his family had the privilege of attending the event commemorating 100 years since World War I.

Revd Arthur Bruce's Installation

Arthur was recently installed as Vicar at Otumoetai Parish.

Anglican Schools' Meeting

At the invitation of Anne Van Gend, Director of the Anglican School's Office, Bishop Andrew attended a recent gathering of bishops, and school principals and chaplains to discuss the qualities of 'special character' in our Anglican Schools..

Ordination of Deb Sutherland

The Reverend Deb Sutherland was recently ordained priest, based in Waipukurau.

Hereworth School

Steve Feit has been appointed the new Principal for the school.

Rosie Hayes, former Chaplain has resigned and will shortly return to England. The Reverend Rosemary Carey is to act as interim-Chaplain until the end of the year. It is hoped a permanent appointment will be made in the New Year.

Ruahine Restructure

Bishop Andrew met with Reverend's Craig Smith and Heather Flavell to talk about the dis-establishment of their roles on the 30th September, when the Ruahine structure ends. The Reverend Bill Bennett is supporting Craig and Heather through the process.

Discussions between the Bishop, the Regional Deans and each of the parishes has taken place regarding the new structural form, finances, expectations in a new vicar etc.

Bishop Andrew plans to work with the Acting Regional Dean on the new parish profiles.

- **Cathedral Chapter**

In reference to Canon 15 of the Cathedral Chapter concern was expressed that a number of requirements stated in the Canon are not currently been met.

Bishop Andrew had recently met with the Dean to discuss Cathedral Chapter and assured members that the recommencement of these meetings is high on his agenda.

- **Report from General Synod Standing Committee**

The Reverend Jo Crosse presented a written summary of the meeting held in March.

The meeting concluded at 12.40pm

Confirmed: _____

Chair

Date: _____